### Organiser
Make sure everyone
- understands what the team is doing
- is working on the task
- can ask questions
- can make suggestions

### Recorder - Reporter
Make sure:
- someone records the team’s ideas
- someone records what you did
- your team can give a report at the end

### Resource manager
Make sure:
- everyone has what they need
- everyone has a task to do
- you only call the teacher over when all the team agree what you need to know

### Coordinator
Make sure
- calculations are checked
- everyone understands
- anyone in the team can convince other people your findings are right